

Request for Awarding IAEI CEUs by Sponsoring Group of IAEI

Send request to International Association of Electrical Inspectors. **Mail:** PO Box 830848, Richardson, Texas 75083-0848, **Fax:** 972/235-3855, or **E-mail:** beastwood@iaei.org for CEU review and approval.

This request must be filed with the International Office a minimum of **30 days** prior to your meeting or event in order for this request to be considered for IAEI CEU accreditation. **Please allow 10 working days for the approval process.**

1. Title of program (use descriptive title – as it is to appear on the certificates)

2. Brief description (**attach copy of tentative program**)

3. Location of meeting (City, State, Facility) _____

4. Date(s) of Program _____ 5. Total hours of program _____
5. Program and instruction objectives _____

6. Target audience _____

7. *Total hours of technical instruction _____ 9. Estimated Attendance _____
**(Minimum one (1) hours required for IAEI CEU accreditation.)*
8. Instructor(s) and affiliation _____

9. Sponsoring Group(s) – S/Ch/Div _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
10. *How many **IAEI CEU Certificates** do you need to purchase for this meeting? _____
**(IAEI CEU certificates will be printed at the International Office.)*
11. Do you want the certificates shipped to the address listed above? _____ No _____ Yes
If not, please provide mailing address on a separate sheet.

Signature of Sponsor Representative

To be completed by the IAEI CEU Training and Education Administration (International Office)			
	_____ Approved	_____ Not Approved	_____ CEUs Approved
_____ Signature	_____ Date	_____	_____